CAMERON COUNTY CONSERVATION DISTRICT

BOARD of DIRECTORS MEETING MINUTES

AUGUST 9, 2021

**In Attendance – Directors:** Mark Johnson, Steve Zoschg, Bill Pearson, Lori Reed,

 Kirk Bainey

 **Associate Directors:** Marsha Hendrickson

 **Staff:** Todd Deluccia, Jim Zoschg Jr., Jon-Marc Burdick, Jenn Dixon,

 **Agency Reps.:** Amanda Murdock (NRCS)\*

 **Guests:** None \*Via Teleconference Call

**Call to Order:** The meeting is called to order by Chairman Mark Johnson at 4:32 PM in the Cameron County Conservation District office.

**July Minutes:** Steve makes a motion to accept the minutes, Bill seconds, and the motion carries unanimously**.**

**Treasurer's Report:** The 7-31 $1325 check was cashed twice, once digitally and once physically. Straub Insurance will be reimbursing the district $1325.00. Bill makes a motion to accept the report, Lori seconds, and the report is accepted unanimously.

**Bills to be Paid:** The 4 “Cameron County General Fund” line items will be paid upon reimbursement. Steve makes a motion to pay the bills, Bill seconds, and the motion carries unanimously.

**District Manager’s Report:** Jon-Marc applied for a grant on behalf of the Wycoff hatchery to be used by them for supplies, including a trash pump. Steve makes a motion to accept the report, Lori seconds, and the report is accepted unanimously.

**Conservation Resource Technician Report:** Lori makes a motion to accept the report, Steve seconds, and the report is accepted unanimously.

**Watershed Technician’s Report:** Bill makes a motion to accept the report, Lori seconds, and the report is accepted unanimously.

**Administrative Assistant Report:** The Conservation Club averaged an attendance of 10 youths per week with a total of 16 enrolled. Steve makes a motion to accept the report, Lori seconds and the report is accepted unanimously.

**QAB / Dirt & Gravel:** The Jerry Run project is coming in well over budget, mostly because of COVID. Enough material to do the road properly will cost $728,500. That will require $155,708 more to give the township. Significant tonnage of 2A and DSA materials will be saved by narrowing the running surface from 14ft. to 12ft. Shippen Township’s project will cost about $70,000**.** These 2 projects will exhaust 2020-2021 D&GR funds once the additional funds are used for Jerry Run. Lori makes a motion to add $155,708 to the original project budget for the completion of the Jerry Run Road project, Steve seconds, and the motion passes unanimously.

**Agency Reports:** NRCS (Amanda): Because of the COVID resurgence, the office will be closing down again. Work is being done on the CSP contracts. All 23 applicants are to be funded, including 3 from Cameron County. Twenty of the 23 were for forestry at a rate of $1500 per year for 5 years. 2022 EQIP project applications are being accepted.

DEP (Talking Points via Todd): The CDFAP partially funds district staff and the application is due by 15 September. There is no Chap. 102 e-permitting activity in the county yet. While there is currently a full compliment of directors, Mark is in search of more associate directors.

**OLD BUSINESS:** Spotted Lanternfly Grant Update: Of the $5000 of grant money that is anticipated, $1000 will be used for supplies, especially traps; $500 for travel expenses; and $3500 for admin. / staff time, including public outreach.

**NEW BUSINESS:** Office Deep Cleaning: Quotes from Goss Cleaning are, for 2 people cleaning the office every 6 months, $770 per year. Also available is the stripping and waxing of office floors. The initial work will cost $560 and the second treatment will cost $280, 6 months later. Lori makes a motion to hire Goss Cleaning for 6 months to clean the office and to do the initial stripping and waxing of the floor. Steve seconds the motion and it passes unanimously.

No-Till Drill Further Discussion: The ECCD is interested in sharing in the cost of purchasing and using a no-till drill. They priced a 10 ft. wide used machine for $12,000. Jim estimates that 5 to 6 people in Cameron County would use the drill every year with another 5 or 6 using it every 3 to 4 years which would average 30 to 50 acres being drilled per year. Rental fees should cover any maintenance / repair costs. The matter is tabled until more information is obtained from the ECCD.

New Sunshine Law Update: Per a notice from the SCC dated 09 August, the new law is effective as of 29 August and compels compliance with numerous new requirements in regards to Conservation Districts’ meetings and official actions, especially as it relates to meetings’ agendas. The CCCD will post meeting agendas on their website and have a physical copy or copies posted prominently at the office for general public perusal.

**GOOD OF THE ORDER:** Jim, after speaking with a farm service representative, announces that monies are available for loggers and log truck drivers if they experienced a 10% or greater loss of income because of COVID. The conference room TV has a serious screen problem that will take $300 to fix. Steve makes a motion to get the TV repaired, Lori seconds, and the motion passes unanimously. There will be a memorial service for “Doc” Blackburn at 4 PM on Sat.

**ADJOURNMENT:** Steve makes a motion to adjourn, Lori seconds, and the motion carries unanimously. The meeting adjourns at 5:38 PM. The next meeting will be Monday, 13 September 2021 at 4:30 PM in the CCCD office.

 Kirk Bainey, Secretary